



# Request for Change in shipping Address

If you are requesting a change in shipping address to a different address than the one on your confirmed Pay Pal or Credit Card account you will need to complete this document for our records. You may scan, fax or take a digital picture of this completed document. Just print this form out, complete the requested information and place your Credit Card and Drivers license in the appropriate squares and either scan or take a digital picture. You can then submit this to us via email at [sales@ashfordhobby.com](mailto:sales@ashfordhobby.com) or fax it to us at 814-364-9263. If you have any questions on this please email us at [sales@ashfordhobby.com](mailto:sales@ashfordhobby.com) or call us at 800-380-6518.

**Place your credit card in this box front side up.**

**Please make sure print is legible**

Issuing Bank phone number (Customer Service Number, number on the back of credit card)

\_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

**Place your drivers License in this box front side up.**

**Please make sure print is legible**

I (Name) \_\_\_\_\_ Authorize Ashford Hobby to ship my order to the following address:

(Street) \_\_\_\_\_

(City) \_\_\_\_\_ (State) \_\_\_\_\_ (Zip) \_\_\_\_\_

(Signature) \_\_\_\_\_ (Date) / / \_\_\_\_\_